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| --- | --- | --- | --- |
| TO: | [Landowner Name] |  FROM: | Field Stewards Program Administrator |
|  | c/o [Field Representative] |  | 211 First Street North, Suite 250 |
|  | [Street Address] |  | Minneapolis, MN 55401 |
|  | [City, State, Zip] |  |  |

RE: Field Stewards Program Application Denial for Farm # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear [Landowner Name]\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

This letter is to notify you that your Field Stewards Program Application has been evaluated and deemed ineligible for initial entry into the Field Stewards Program at this time. The following fields were found to have the deficiencies noted below and require the requested restoration measures:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Field ID  |  | County: |  | Township: |  | Range: |  | Section: |  |
| Field ID  |  | County: |  | Township: |  | Range: |  | Section: |  |
| Field ID  |  | County: |  | Township: |  | Range: |  | Section: |  |
| Field ID  |  | County: |  | Township: |  | Range: |  | Section: |  |
| Field ID  |  | County: |  | Township: |  | Range: |  | Section: |  |
| Field ID  |  | County: |  | Township: |  | Range: |  | Section: |  |
| Field ID  |  | County: |  | Township: |  | Range: |  | Section: |  |

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| **Form Describing Deficiency** | **Brief Description of Certification Performance Deficiency** | **Requested Action** |
| **Form #** | **Page #** |
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| **Form Describing Deficiency** | **Brief Description of Certification Performance Deficiency** | **Requested Action** |
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You can work with your Field Stewards certified field representative, (insert [Field Representative] name and contact information here), to ensure the desired action is completed and your application is adjusted in order to bring your farm into compliance for eligibility approval. At the completion of the requested action, your application will be reviewed again for admission to the Field Stewards program.

If you have any additional questions about your participation or next steps, please contact Field Stewards at 612-334-3388 or at gbohrer@environmental-initiative.org. Your steps to improve the environment will benefit many. On behalf of Field Stewards, we are grateful for our opportunity to work with you.

Sincerely,

Greg Bohrer

Field Stewards Program Administrator

Copies of Notice of Denial provided to: Field Stewards certified field representative/Field Stewards Aggregator; Third Party Verifier; Field Stewards Administrator’s office